



The Pahokee Housing Authority has two (2) positions open.

Temporary Laborer: Temporary position; No benefits. Will perform drug screening and background check. May be required to complete a written general skills test. Position may be extended based on worker performance and PHA needs.

Minimum Qualifications: Must be 18 years old or older; high school diploma or compatible; proficient in English; ability to read, write, and follow instructions; ability to lift 50 lbs. or more; ability to bend and squat; excellent interpersonal skills. Must have valid Florida Identification; must be bondable.

General Duties: General laborer work; grounds maintenance using rakes and picks; assist maintenance mechanic in vacancy preparation (cleaning by scrubbing sweeping, mopping, wiping); cleaning of building exterior using various hoses; part pick-up and delivery, using off-road vehicle (e.g., golf cart).

Work Hours and Salary: Monday thru Friday, 8:00 a.m. to 5:00 p.m., of \$9.05 per hour.

How to Apply: In person, at Pahokee Housing Authority's Main Office, located at 465 Friend Terrace, Pahokee, Florida 33476. Or you may visit your local Career Office in Belle Glade, Florida.

Maintenance Mechanic: Temporary Position; No benefits. Will perform drug screening and background check. May be required to complete a written general skills test.

Minimum Qualifications: Must be 18 years old or older; high school diploma or compatible; proficient in English; ability to read, write, and follow directions; ability to lift 50 lbs. or more; ability to climb ladder, bend, and squat; excellent interpersonal skills. Must have valid Florida Driver's License and good driving record; must be bondable. At least three (3) years' experience in plumbing, general electricity, carpentry). Ability to interpret written assignment and prepare work orders noting material used and close-out information.

General Duties: Completing work orders which may involve, plumbing, general electrical (plugs, light switches, etc.); basic carpentry repairs; underground and/or underneath units repairs; installation of doors, drywall, etc.; development clean up; effective communication with co-workers, supervisors, and residents. (Note: This is not meant to list all duties performed by a Maintenance Mechanic; Employee will be given a detailed Position Description outlining required duties).

Work Hours and Salary: \$14.71 per hour. Generally, Monday thru Friday, 8:00 a.m. to 5:00 p.m.; **Required** to handle after hour emergency calls.

How to apply: In person, at Pahokee Housing Authority's Central Office, located at 465 Friend Terrace, Pahokee, FL 33476. Or you may visit your local Career Office in Belle Glade, Florida.

Pahokee Housing Authority is an **Equal Opportunity Employer** and does not discriminate based on an individual's race, color, religion, sex, age, national origin, disability, veteran status, or any other protected class or status.

