

# **Afterschool Counselor & Summer Program Leader**

Part Time Service / Belle Glade, FL, US

## **JOB SUMMARY:**

Staff will provide safe, asset-building, youth development programming for elementary school-aged youth. Staff will actively engage the youth, utilize age-appropriate activities, and implement an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner.

## **MINIMUM QUALIFICATIONS:**

- High School diploma equivalent required. A.S. degree preferred.
- Be at least 21 years old.
- Experience working with children in a program setting for at least 1 year.
- Successful completion of the 40-Hour School Age Child Care Certification within three months of hire.
- Successful completion of Child Care First Aid/CPR training within 3 months of appointment and then on-going maintenance of certification.
- Ability to maintain effective working relationships with students and staff.
- Ability to communicate effectively, both orally and in writing.
- Ability to be covered by the agency's vehicle insurance policy if identified to participate in transportation duties as a van driver for the program.

## **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Knowledge of developmentally appropriate practices and activities for after school programming for elementary-aged youth.
- Ability to implement programming that positively and effectively supports youth development and leadership.
- Knowledge of appropriate behavior management practices & techniques for elementary youth.
- Demonstrates good judgment that will assure programming that is safe and age-appropriate.
- Ability to maintain effective working relationships with students, families and staff.
- Possesses cultural competency skills.
- Demonstrates good organizational and time management skills; demonstrates self-initiative
- Ability to collaborate with team members, sharing ideas and workload openly and following through with agreed upon tasks.