



THE SCHOOL DISTRICT OF PALM BEACH COUNTY
ADULT AND COMMUNITY EDUCATION

Adult Education Student Tuition Fee Proof of Residency for Career and Technical Education Programs

DEPENDENT OR INDEPENDENT*

The determination of dependent or independent status is important because it is the basis for whether the student has to submit his/her own documentation of residency (as an independent) or his/her parent's or legal guardian's documentation of residency (as a dependent).

Independent Student - A student who meets any one of the following criteria shall be classified as an independent student for the determination of residency for tuition purposes:

1. The student is 24 years of age or older by the first day of classes of the term for which residency status is sought at a Florida institution.
2. The student is married.
3. The student has children who receive more than half of their support from the student.
4. The student has other dependents who live with and receive more than half of their support from the student.
5. The student is a veteran of the United States Armed Forces or is currently serving on active duty in the United States Armed Forces for purposes other than training.
6. Both of the student's parents are deceased, or the student is or was (until age 18) one of the following:
(a) a ward/dependent of the court or (b) in foster care.
7. The student is determined an unaccompanied homeless by a school district homeless liaison, emergency shelter or transitional housing program. The student is working on a master's or doctoral degree during the term for which residency status is sought at a Florida institution.

Dependent Student - A student, whether or not living with his or her parent, who is eligible to be claimed by his or her parent under the federal income tax code shall be classified as a dependent student. In general, the IRS requires that a "qualifying child" or "dependent" meet six tests:

1. The child must be your son, daughter, or stepchild.
2. The child must be (a) under age 19 at the end of the year and younger than you (or your spouse, if filing jointly), (b) under age 24 at the end of the year and a full-time student and younger than you (or your spouse, if filing jointly), or (c) any age if permanently and totally disabled.
3. The child must have lived with you for more than half of the year subject to IRS exceptions.
4. The child must not have provided more than half of his/her own support for the year.
5. The child is not filing a joint return for the year (unless that joint return is filed only as a claim for refund).
6. If the child meets the rules to be a qualifying child of more than one person, you must be the person entitled to claim the child as a qualifying child.

ACCEPTABLE RESIDENCY DOCUMENTATION

Two of the following documents must be submitted, with dates that evidence the 12 month qualifying period. At least one document must be from the First Column. One document from the Second Column may be used in conjunction with one document from the First Column. Unless indicated, all documents must belong to the person claiming Florida residency. **All documents must be current, not expired or canceled, and be dated, issued, or filed at least 12 months prior to the first day of classes of the term/semester for which Florida residency is sought.**

COLUMN 1

At least one document must be from the following list:

1. A Florida voter's registration card.
2. A Florida driver's license.
3. A State of Florida identification card.
4. A Florida vehicle registration.
5. Proof of a permanent home in Florida which is occupied as a primary residence by the individual or by the individual's parent if the individual is a dependent child.
6. Proof of a homestead exemption in Florida.
7. Transcripts from a Florida high school for multiple years (2 or more years) if the Florida high school diploma or GED was earned within the last 12 months.
8. Proof of permanent full-time employment in Florida for at least 30 hours per week for a consecutive 12-month period.

COLUMN 2

May be used in conjunction with one document from First Column above:

1. A declaration of domicile in Florida.
2. A Florida professional or occupational license.
3. Florida incorporation.
4. A document evidencing family ties in Florida.
5. Proof of membership in a Florida-based charitable or professional organization.
6. Any other documentation that supports the student's request for resident status, including, but not limited to, utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Florida.

UNACCEPTABLE DOCUMENTS

Birth Certificate, Passport, Library Card, Shopping Club/Rental Card, Hunting/Fishing License, Concealed Weapon Permit, Bank Statements, Mobile Phone Bill