

Community Partners Employment Opportunities

All applicants can apply at: <https://www.cp-cto.org/work-here>

Targeted Case Manager - Belle Glade

Full Time Professional / Belle Glade, FL, US

JOB SUMMARY:

The core function of a Targeted Case Manager is to: Monitor, Plan, link and advocate for their client and the client's family. A Targeted Case manager should be available to help the family fold the needed services - including a full range of traditional and non-traditional mental health services, family supports, health, education, and social services - into a family-sensitive service plan.

Community Partners of South Florida is fully committed to the value of family involvement. We strongly believe that families must be included in all decisions regarding the planning and provision of mental health services for their children. It is the responsibility of Targeted Case managers to make every effort to assure families the opportunity to be included in decisions made on behalf of their children.

MINIMUM QUALIFICATIONS:

- A bachelor's degree from an accredited university or college, with a major in counseling, social work, psychology, criminal justice, nursing, rehabilitation, special education, health education, or a related human services field,
- A minimum of one year of full time or equivalent experience working with children with a serious emotional disturbance,
- Valid Florida driver's license, ability to drive, dependable transportation

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of available resources in the service area for children with a serious emotional disturbance,
- Knowledge of and compliance with state and federal statutes, rules, and policies that affect the target population.
- A thorough knowledge of the stages, processes and milestones of normal physical, cognitive, social and emotional development of children from birth through adolescence.
- Ability to learn and retain a comprehensive knowledge of Parent-Child Center policies and procedures, as well as all policy and procedure relevant to the Family Empowerment Team.

- Understanding of how children's behavior problems may be symptoms of underlying development delays or emotional disturbances.
- Ability to educate and advise families and caregivers on age-appropriate expectations for children, and can help set realistic expectations for children who demonstrate developmental problems as a result of a serious emotional disturbance or abuse and/or neglect.
- Knowledge of how social work values and principles apply to child welfare practice, including respecting the family's dignity, individuality, culture and right to self-determination.
- Understanding of the importance of effective case assessment and planning as the foundation of casework intervention.

Site Administrator

Administrative / Belle Glade, FL, US

JOB SUMMARY:

The purpose of Bridges is to enhance parental & community capacity in targeted neighborhoods around increasing healthy births, decreasing child abuse and neglect, increasing school readiness and increasing rates for 3rd grade children reading on grade level. The Site Administrator will be responsible for the overall administrative support for the Bridges site. This includes: all administrative paperwork; oversight and coordination of space; scheduling of events, activities and workshops, including flyers, sign-in sheets, & tracking of program utilization; support with collection and entry of data; support with data analysis used for continuous program improvement & results-based accountability; assistance to the Site Director to support the Partner Domain goals & activities; etc.

MINIMUM QUALIFICATIONS:

- Bachelors degree preferred or equivalent years experience in related skills
- Min 2 yrs experience in related responsibilities
- Flexible in work hours including some evenings and some Saturdays
- Bi-lingual preferred
- Possesses effective computer skills & communication skills with a focus on customer service

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Excellent computer skills, specifically in Microsoft Office suite and the internet
- Excellent data collection & entry skills; ability to enter, maintain, and compile reports from the data collected
- Competence in facility coordination & scheduling; ability to coordinate activities & events

- Ability to establish and maintain effective relationships with all stakeholders; demonstrates effective communication skills with clients and partners
- Ability to prioritize and manage multiple tasks / assignments and demonstrates good judgment and creative thinking
- Demonstrates the organizational skill to manage a complex schedule

Child Watch Provider – Belle Glade

Part Time: No Accrual Service / Belle Glade, FL, US

JOB SUMMARY:

Staff will provide safe and engaging atmosphere for youth while their guardians are in a Bridges-related parent activity. Staff will actively engage the youth, utilize age-appropriate activities, and implement an appropriate behavior management approach that encourages responsibility and social competencies in a non-punitive manner.

MINIMUM QUALIFICATIONS:

- High School diploma equivalent required. A.S. degree preferred.
- Be at least 18 years old.
- Experience working with children in a program setting for at least 1 year.
- Ability to maintain effective working relationships with students and staff.
- Ability to communicate effectively, both orally and in writing.
- Fluency in English and Bilingual in Spanish or Creole required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of developmentally appropriate practices and activities for youth aged 3 years old to 12 years old.
- Knowledge of appropriate behavior management practices & techniques for youth.
- Demonstrates good judgment that will assure programming that is safe and age-appropriate.
- Ability to maintain effective working relationships with students, families and staff.
- Possesses cultural competency skills.